POSITION DESCRIPTION

POSITION TITLE Integrated Care Therapist

OPENING DATE 2/24/2020
CLOSING DATE 3/16/2020

DEPARTMENT Behavioral Health
LOCATION Yellowhawk Tribal Health Center

SUPERVISED BY Mental Health Clinical Manager

SALARY $54,780 - $82,212 annual Grade: H

STATUS Full Time; Exempt; Covered Status

MINIMUM QUALIFICATIONS

1. Requires a Master’s degree in a behavioral health science field from an accredited university which meets the standards for Oregon licensure for LPC, LMFT, or LCSW.
2. Candidates working toward Oregon licensure must already be under direct supervision, provide proof of supervision and be able to obtain licensure within 9 months of hire date.
3. Two years demonstrated work experience as a Mental Health Counselor to include extensive experience with suicide risk assessment, crisis intervention, and safety planning.
4. Minimum of five (5) years active ongoing recovery if recovering from chemical dependency or other addictions.
5. Ability to work effectively and collaboratively with primary care medical providers, while delivering behavioral health treatment.
6. Must be detail-oriented, well-organized and able to multi-task while accurately completing activities related to position.
7. Excellent communication skills both written and orally with the ability to speak before groups.
8. Must possess a valid driver’s license and maintain insurance requirements to operate General Services Administration vehicles.
9. Must submit to and pass a reference and criminal background check.
10. Must submit to and pass a pre-employment drug and alcohol screening.

Preferred Qualifications:

1. Previous work experience in delivering behavioral health services in Tribal communities is preferred.
2. Knowledge of and experience with integrated team based models of care.
3. Preference will be given to candidates who are licensed as an Oregon Professional Counselor (LPC or LMFT), or an Oregon Clinical Social Worker (LCSW). Out of state applicants will be required to be accepted for licensure by the State of Oregon during employment introductory probation period.

Job Summary

The Integrated Care Therapist will provide mental health assessment, crisis intervention, safety planning, brief therapy, care coordination and other services as part of the Mental Health staff who are integrated in with the primary care teams. All duties and responsibilities will be performed in accordance with the Yellowhawk Mission and Vision statements.

Essential Job Functions:

1. Works with the Medical Department, Behavioral Health Department and others to provide crisis intervention, urgent care, risk assessment, mental health screenings, brief therapy, care coordination and warm handoffs.
2. Completes bio-psycho-social assessment to aid in formulating diagnosis and treatment plan.
3. Documents delivered services in IHS EHR system and coordinates treatment with the patient, other clinic staff and appropriate community agencies.
4. Maintains client records, program records and reporting in accordance with Tribal, Indian Health Services, the Federal government, and Oregon State professional standards, rules and regulations. Adheres to all applicable tribal, federal, or state privacy laws and regulations, including but not limited HIPAA and 42 CFR Part 2.
5. Attends meetings and participates in committees as required by the Mental Health Clinical Manager.

Physical Demands:

Requires prolonged sitting, some bending, stooping and stretching. Requires eye-hand coordination and manual dexterity sufficient to operate a keyboard, photocopier, telephone, calculator and other office equipment. Requires normal range of hearing and eyesight to record, prepare and communicate appropriate reports. Most work is performed in an open office environment with shared work stations in a primary care setting. Occasional field work is required. Occasional exposure to communicable diseases and other conditions in a clinic environment. Potential occasional exposure to aggressive, psychotic, and/or violent patients.

Application Deadline

Complete Yellowhawk employment application packets will be accepted until 4:00 p.m., on the posted closing date as found on Page 1 of this announcement, or postmarked on that date. Only
those employment application packets which are complete, with all additional required
information, as found in the “required employment application packet material” below will be
considered. Employment application packets received after the deadline will not be considered.

Required Employment Application Material

Applicants will be required to submit a complete job application packet for each position they
desire to apply for. A complete job application packet will include:

1. Completed employment application.
2. Cover letter – explaining your qualifications and experience relevant to the functions of
   this position.
3. Resume – identifying your qualifications and experiences relevant to the functions of this
   position.
4. High School Diploma/GED or copy of official college transcripts (if applicable).
5. Preference – appropriate documentation for either Tribal or Indian preference and/or
   Veteran’s preference.

Application Submission

Submit Complete Job Application Packets to:

via Mail: OR via E-mail:
Yellowhawk Tribal Health Center hrrecruiter@yellowhawk.org
attn: Human Resources/HR Recruiter
46314 Timine Way
Pendleton, OR 97801

APPLICANT REVIEW AND ACKNOWLEDGEMENT

I acknowledge that I have read and understand the duties, responsibilities and requirements of the
position for which I am applying.

____________________________________________    _________________________
Signature              Date